

Membership Application

Hospitality Disability Network WA (HDNWA) is a not-for-profit member organisation working with the hospitality and tourism industry in Western Australia to increase sustainable employment opportunities for people with disability.

HDNWA connects employers, industry partners, selected employment service providers and other aligned organisations to create employment pathways, strengthen disability confidence and capability, and support more inclusive workplaces.



We support employers through candidate referrals and job matching, practical advice, training, workforce capability development and post-placement support. Our aim is not only to create employment opportunities, but to help organisations build the confidence and capability needed to sustain inclusive employment over the long term.

HOW HDNWA WORKS WITH EMPLOYERS

One central point of contact.

HDNWA works with a selected network of employment service providers to identify, screen and refer suitable candidates, so employers do not need to establish and manage separate recruitment relationships with multiple providers.

We coordinate the process from candidate referral through to post-placement support.

Selected Providers Identify Candidates

Job-ready candidates are referred to HDNWA through selected employment service providers.

Screen for Roles

Screening interviews are done weekly to ensure candidates are suitable for our members.

Role Referral

We review candidates to ensure they are suited to your role and send details directly to you.

Interview

If you feel they are a good fit, we will facilitate an interview with the selected candidates.

Post Placement Support

HDNWA will facilitate post placement supports along side provider for both the candidate and member.

HDNWA VALUES

IMPACT

Creating meaningful employment opportunities and sustainable outcomes for people with disability.

INTEGRITY

Building trusted relationships through honest, fair and transparent partnerships.

CHALLENGE

Challenging bias and helping employers build more inclusive workplaces.

RESPECT

Recognising every person as an individual and treating people with courtesy, dignity and empathy.

TOGETHER, WE'RE BUILDING A MORE INCLUSIVE HOSPITALITY AND TOURISM WORKFORCE.



MEMBERSHIP CLASSES

HDNWA has two formal classes of membership under its Rules of Incorporation. Membership class determines an organisation's governance rights.

ORDINARY MEMBERSHIP

For organisations eligible for Ordinary Membership under the HDNWA Rules of Incorporation, including hospitality and tourism employers, suppliers and other aligned organisations that work with HDNWA to support and create employment opportunities for people with disability.

Ordinary Members have full voting rights, may nominate candidates for election to the Board, and are eligible to select a Bronze, Silver or Gold membership tier.

ASSOCIATE MEMBERSHIP

For organisations that support, represent, work alongside or otherwise align with the hospitality and tourism industry and the objectives of HDNWA, including industry bodies, training and education organisations, social enterprises and service providers.

Associate Members are non-voting and cannot nominate candidates for election to the Board. Associate membership arrangements are confirmed with HDNWA following application.

Not sure which membership class applies? HDNWA will confirm the appropriate class as part of the application and Board approval process.

MEMBERSHIP TIERS

Ordinary Members can select the level of HDNWA support that best meets the needs of their organisation. Full inclusions are outlined in the current HDNWA Membership Tiers flyer and website.



BRONZE Network Access

COMPLIMENTARY

Stay connected, access the candidate pathway and receive light-touch support.



SILVER Workforce Capability

\$2,500 /per year

Build disability confidence and capability across your team with structured training and support.



GOLD Partnership & Leadership

\$4,950 /per year

A deeper partnership with leadership development, planning and priority support.

Membership tier determines the level of benefits and support provided by HDNWA. It does not alter the governance rights attached to an organisation's membership class.

MEMBERSHIP APPLICATION, PAYMENT & RENEWAL

- All membership applications are subject to approval by the HDNWA Board.
- Applications require nomination by an existing HDNWA member. HDNWA will arrange this as part of the application process, so applicants do not need to organise a nominating member themselves.
- Bronze membership commences once the application is approved.
- For Silver and Gold memberships, HDNWA will issue an invoice or secure payment link through Stripe following Board approval. Paid membership benefits commence once payment is received, unless otherwise agreed.
- Membership is for 12 months. HDNWA will contact members before renewal so they can continue at their current tier, request a tier change or choose not to renew.
- Any changes to fees or core tier inclusions will apply from the next renewal period, unless otherwise agreed.

Full membership conditions are available at hdnwa.org.au/membership-terms

ORGANISATION DETAILS

Organisation Name _____	Trading Name (if different) _____
ABN _____	Primary Industry / Business Activity _____
Organisation Size ☐ Small business – 1–19 employees ☐ Medium business – 20–199 employees ☐ Large business – 200+ employees	Primary Employment Award/s _____
Address _____ _____	Phone _____
	Website _____

MEMBERSHIP SELECTION

Membership Class ☐ Ordinary Member ☐ Associate Member	Membership Tier (Ordinary Members) ☐ Bronze – Network Access – Complimentary ☐ Silver – Workforce Capability – \$2,500 / year ☐ Gold – Partnership & Leadership – \$4,950 / year
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ORGANISATION REPRESENTATIVE

Each Ordinary and Associate Member must nominate one individual to act as its representative and primary contact for formal membership correspondence.

Representative Name _____	Position _____
Email _____	Phone _____

MEMBERSHIP / PROGRAM CONTACT

Complete only if different from the organisation representative.

Name _____	Position _____
Email _____	Phone _____

ACCOUNTS CONTACT

Accounts Contact Name _____	Accounts Email _____
Purchase Order required? ☐ Yes ☐ No	

MEMBER DIRECTORY, WEBSITE & LOGO PERMISSION

With permission, HDNWA may recognise current members on the HDNWA website and in member communications. Members may be displayed by membership tier, with Associate Members recognised separately.

- ☐ **Yes, I authorise HDNWA to use our organisation name and logo to recognise our organisation as a current HDNWA member.**
- ☐ **No, please contact us before publicly identifying our organisation as an HDNWA member.**

Membership level reflects the level of support and engagement selected with HDNWA and does not represent accreditation, certification or endorsement of all practices of the member organisation. The right to use an HDNWA membership badge ends when membership ceases.

NOMINATING MEMBER – HDNWA USE

HDNWA will arrange completion of this section as part of the membership approval process. No action is required from the applicant.

Nominating Member Name _____	Organisation _____
Email _____	Phone _____
Signature _____	Date _____

APPLICANT DECLARATION

On behalf of the applicant organisation, I confirm that the information provided in this application is correct and that I am authorised to submit this application.

I understand that membership is subject to approval by the HDNWA Board and, where a paid membership tier is selected, payment of the applicable annual membership fee.

By applying for membership, the organisation agrees to comply with the HDNWA Rules of Incorporation and the current HDNWA Membership Terms & Conditions available at hdnwa.org.au/membership-terms.

I understand that information provided to HDNWA may be used for monitoring, evaluation, funding applications, reporting and acquittal purposes as outlined in the Membership Terms & Conditions.

Authorised Representative Name _____	Position _____
Signature _____	Date _____

Thank you for supporting more inclusive employment in hospitality and tourism.